

DOE Quality Council
Conference Call Minutes
February 19, 2009

1. Roll Call:

Name	Org.	On Call
Members		
Colette Broussard	HS-20	√
Gary Staffo	EE	√
Kriss Grisham	EM	√
Rick DuBose	FE	
Timothy Fox	HS-1.2	√
Duli Agarwal	HS-20	
Vijendra Kothari	LM	√
Joy Mroz	LM	√
Laurie Morman	MA	
Sam Johnson	NA	
Tom Williams	NA	√
Thanhtan Van Ober	NA	√
Carl Sykes	NE	√
Michael Ulshafer	RW	√
Matt Cole	SC	√
Caroline Polanish	BSO	√
Ava Holland	CBFO	
Robert L Blyth	ID	√
Anita B. Leivo	LASO	√
Pat Carier	ORP	
Al Hawkins	RL	√
William Rowland	SRO	
Interested Parties		
Jeff Shoulta	KCSO	
Bud Danielson	CTA	
Don Nichols	NA	
Craig Hansen	NA	
Anton Tran	NA	
Ed Schmidt	NA	
San Horton	DNFSB Rep.	
Eric Rozek	DNFSB Rep.	√
Andy Lawrence	HS-20	

Larry Stirling	HS-20	√
Andy Wallo	HS-20	
Subir Sen	HS-23	√
Mary Haughey	HS-23	√
Lisa Treichel	HS-23	√
Sonya Barnette	HS-23	
Steve Chalk	RL	√
Bruce White	IM	
Debra Sparkman	CTA	
Rosalie Brown	SC	
Sam Vega	ORP	
Chuck Lewis	HS-31	
George Detsis	HS-31	
Althea Vanzego	IM	
Lindsey Veas	FE	√
Nate Harvey	FE	
Julie Gallego	FE	
Jeff Christiaansen	FE	
Mike Taylor	FE	
Steve Geiger	FE	
Fred Hartsock	FE	
Robert Reuther	FE	
Terry Montgomery	NA	
Paul Gibson	NA	
Terry Dunn	NA	√
Donna Riddle	LM	
Clarence Mabry	SR	

2. Review and Approval of January 22, 2009 Minutes:

All action items from the January 22, 2009 minutes were briefly discussed. All due dates were reiterated for those individuals with tasks. The minutes were then approved as written.

3. No safety or Quality Share

4. Task Planning Documents (TPD) Status:

- A. DOE QA Order Requirement Training TPD – Colette Broussard reported that this TPD team is still looking for volunteers. The team is in the process of gathering information on existing QA trainings. Currently, only a couple of emails have been sent to her regarding existing QA trainings. Once received, this information will be reviewed and used to develop action items.

ACTION: Colette Broussard requested Council members to share their existing QA trainings including that which is used by their respective sites. Input was requested by February 28, 2009.

ACTION: If you would like to volunteer for this effort, contact Colette Broussard.

DOE QA Order Requirement Training TPD Members:

- Colette Broussard – Lead
- Gary Staffo
- Mary Haughey

- B. Application of NQA-1 Part II TPD– Sam Johnson was not on the call. Thanh Tan Van Ober reported that she has been working with Anita Leivo to complete the list of tasks for this TPD.

Application of NQA-1 Part II TPD Members:

- Sam Johnson – Lead
- Thanh Tan Van Ober – Co-lead
- Anita Leivo
- Tom Williams
- Bob Blyth
- Kriss Grisham
- Matt Cole
- Mary Haughey
- Duli Agarwal

- C. Quality Assurance Incorporation with Integrated Safety Management TPD- Sonya Barnette reported that she and Matt Cole are in the process of finalizing the TPD.

Quality Assurance Incorporation with Integrated Safety Management TPD Members:

- Matt Cole – Lead
- Mary Haughey
- Sonya Barnette
- Anton Tran
- Kriss Grisham
- Rick DuBose

- D. Survey on Quality Assurance Implementation TPD – Mary Haughey is in the process of drafting this TPD. She is currently reviewing HS-23's commitments to

conducting the survey every two years. Once the TPD is drafted, she will send it to the TPD members for this task for review and comment.

ACTION: Anyone who would like to participate in this effort should contact Mary Haughey.

Survey on Quality Assurance Implementation TPD Members:

- Mary Haughey – Lead
- Bob Blyth
- Tom Williams
- Steve Chalk
- Al Hawkins
- Caroline Polanish
- Pat Carier
- Carl Sykes
- Matt Cole

Note: All TPDs need to be approved per the approval process defined in the charter. All TPDs should be submitted by mid-March to Bob Blyth for approval.

5. Status of DOE O 414.1X Revision:

Comments on the latest version of DOE O 414 are due to Colette Broussard by February 28, 2009. As you are reviewing the document, please identify areas where integration language can be added.

The IG Audit identified a concern regarding sites with work activities regulated by a different Federal organization. They suggested adding language to 414.1 about where some DOE work is regulated by QA requirements of other organizations (e.g., NRC, EPA, etc.) and that these sites should implement 414 requirements to cover the work not regulated by those Federal regulations.

The following came from a previous revision of DOE O 414.1 and this may be a good start for language to be added:

“Other Quality Requirements. Some portions of DOE work are regulated by quality assurance requirements of other organizations: the Nuclear Regulatory Commission (NRC), an NRC Agreement State, the Environmental Protection Agency, DOE (10 CFR 830.120), or other government agencies. This Order applies to those portions of the work that are not so regulated. To ensure the work meets their expectations, DOE elements may impose additional quality requirements and/or specific standards as necessary (e.g., the Office of Defense Programs nuclear weapons production standard, QC-1, or the Office of Civilian Radioactive Waste requirement, RW-033P). A single quality assurance program

(QAP) may be used to satisfy the regulated work, as well as any additional requirements imposed by DOE elements and the requirements of this Order.”

6. QA Pulse

HS-23 distributed the pilot issue of the QA Pulse to all Council members. Comments are due to Duli Agarwal by February 28, 2009. This issue will not be revised based on the comments received. All comments will be evaluated and used to guide development of the next and future issues of the Pulse.

7. Participation at ISM Champions Meeting:

The next ISM Champions meeting will be held August 24-27, 2009 in Knoxville, TN. There was a conference call for the ISM Champions committee on February 3, 2009. Gary Staffo participated in this conference call to discuss participation options for the Council. These options included:

- Sponsoring a QA session
- Presenting papers
- Sponsoring a QA panel discussion

ACTION: The participants on the conference call had questions for the Council. Gary Staffo will forward questions raised during the conference call to Colette Broussard.

ACTION: Anyone who would like to be a part of the development of the Quality Council deliverables for this Conference or who plans to attend this Conference should contact Colette Broussard as soon as possible.

8. EM QA Program Presentation:

Kriss Grisham presented EM’s new QA program.

9. Member Input or Agenda Items:

The agenda for the next meeting will include the status of the TPDs, status of 414.1X, EFCOG Interface, NNSA QA Activities, and the ISM Champion workshop.

ACTION: Other agenda ideas should be forwarded to Colette Broussard by March 6.

10. Next Conference Call

The next Council conference call will be March 19, 2009 from 11:00 am – 12:30 pm. A conference call number will be provided.